

**ANDREW YULE & CO. LTD**

Engineering Division, Kalyani Works  
Plot 16 A & B, Block-D  
Kalyani-741 235, Nadia,  
West Bengal

Tender No. ENGG/PUR/KW/COMP./PM/2014/2

Date-20/11/2014

Due Date: 28/11/2014, Time: 3-00 PM

Opening Date: 28/11/2014, Time: 4-00 PM

Sub: **Tender for Laptop and Widows 7 professional OS as per under mentioned technical specification**

Dear Sir,

You are requested to offer your lowest price for the following items as per the under mentioned technical specification with stating all the related commercial terms and conditions as mentioned below in sealed envelope. Mention the Enquiry No. and subject of the tendered item at the top of the envelope. Offers over fax or e-mail are not acceptable. The tender is to be submitted in **two parts**:

Part I: All technical specifications and commercial terms & conditions of your offer along with EMD are to be submitted in a sealed envelope superscribing "Techno Commercial bid".

Part II: Only the rates/prices of the quoted items are to be submitted in a separate sealed envelope superscribing "Price bid".

Both of the above mentioned envelopes are to be submitted in another envelope superscribing the Enquiry No. and subject of the tendered item at the top of the envelope.

**A) Offer to be submitted for the following items:**

Sl. No.	Description	Qty (Unit)	Remarks
1	Windows 7 Professional OS,4 Client user license, in separate media	4X1=4	
2	Laptop , Spec(a)Intel Core i3 Processor ,(b)RAM:4GB, (c) HDD:500 GB,(d)15.6" LED Monitor , (e)DVD Writer and (f)OS:DOS	03	HP/COMPAQ/DELL/ LENOVO Make

**B) Terms and Conditions**

- a) Price basis: FOR KW, Kalyani
- b) Price validity: Till completion of supply of all the items.
- c) Delivery period: Immediate
- d) Payment terms: At least 30 days credit from the date of submission of your bill authenticated/certified by our authorized representative with respect to the installation of all the items in all respect.
- e) VAT/ED/Service tax: Pls. mention with registration No., if any

f) Inspection of the items: To be done by us at our works if required.

g) EMD: Rs.2000/- to be submitted along with the sealed tender by A/C payee Cheque/DD in favour of Andrew Yule & Co. Ltd. In case the bidder is registered with MSME/SSI/NSIC, they may appeal for waiver of EMD.

h) L/D Clause: Will be applicable for late supply of the items @ ½ % per week subject to a maximum of 5% beyond agreed delivery schedule.

i) Warrantee Clause: Trouble free and smooth operation of the machines is to be guaranteed for a period of 1 year from the date of supply of the items or as per standard norms against desired quality and service of the machines.

Yours faithfully,

For Andrew Yule Co. Ltd.,

Pradip Majumder

(Manager - Purchase.)

Engg.Divn, KW